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**Town of Groveland  
Planning Board  
Meeting Minutes**

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TOWN OF GROVELAND  
2017 FEB 10 AM 10:59  
TOWN CLERK  
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**Date:** January 17, 2017

**Members Present:** Jim Freer, Debbie Webster, Jon Perkins, Bob Arakelian, Lisa Chandler, Walter Sorenson

**Members Absent:**

**Others Present:**

**Minutes Secretary:** Amy Bedard (by tape & notes)

Perkins motions to open the Planning Board Meeting of January 17, 2016 @ 7:10pm, seconded by Webster. All members are in favor. Vote is unanimous. Meeting opens.

**Planning Board Business/Updates:**

**PB Sign Offs:**

No Sign offs

**Approve PB Meeting Minute Invoice:**

Webster motions to approve PB meeting minutes invoice for Amy Bedard for \$150.00, seconded by Perkins. All members are in favor. Vote is unanimous.

### **Dehullu / 2 Lot Sub-Division:**

Freer states he received an email from Dena Dehullu. Dena was recently at the PB meeting with a 2 lot sub division plan and paid \$1,500.00 in fees. The email Freer received stated they wanted more time to review the Wood St. project and were not sure if financially it would work. Dena requested they hold the check. Freer returned the check and Dena has signed that she received the check.

Perkins motions to accept withdrawal, seconded by Arakelian. All members are in favor. Vote is unanimous. (Webster Abstained)

### **194 Main St.:**

Freer states they are not showing up tonight because of the error. Moved to January 24, 2017.

Webster states Walter Sorenson had a question regarding a form that the PB should sign acknowledging the date of the opening of the meeting. Webster states her and Jim Freer looked everywhere for the forms but did not locate form.

Webster motions the acknowledgement of the opening of the hearing for 194 Main St. on January 24, 2017, seconded by Chandler. All members are in favor. Vote is unanimous.

### **Chapter 14 of General By-Laws:**

Freer states there was some discussion of the clear cutting situation on 181 Rear School St.

Freer passes out chapter 14 of the General Bylaws. Freer states section 14.12 Freer states the PB is named as the enforcing board. Freer states they are allowed to cut 20,000 – 22,000 sq. ft. Freer states the PB under 14.12.1 can appoint an authorized agent. Freer states he asked the Building Inspector to be the enforcing officer and he agreed. Chandler questions what is the motive with clearing so much land? Freer states owner will not say. Freer has requested the owner to come before the PB.

Webster states the letter should start out by stating this letter is to inform you that you are in violation of chapter 14 land clearing and storm water management. Webster states it needs to be a little harsher than just stating a cease order. Freer states he will go back and work with Denise on the letter. Webster states there is a fine on this \$250.00/per day. Webster wants to put this on the agenda and feels they need to be firm.

Perkins motions to appoint the Building Inspector as the authorized agent of the PB to enforce Chapter 14 of the General-By Laws for 181 Rear School St and for all future issues, seconded by Webster. All members are in favor. Vote is unanimous.

**Registry of Deeds:**

Freer states the PB received a form for everyone to sign for proof of an authorized signer.

PB members sign the form.

**PB Budget / Town Planner:**

Perkins leaves meeting ...

Freer states in his discussions he explained that the PB donates all the fees collected from the PB go to the general budget. Freer states the typical amount collected is about \$13,500.00 over the last three years.

Freer states Denise and he found that the part time would be 19 hours and not paying any benefits. The rate they agreed upon was 32,000.00. Freer states make the request in article form for the \$19,000.00 for the Town Planner and use the PB fees redirected to the Planner fund.

Webster states that to clarify the discussion, where not at a meeting, and she feels at that rate she doesn't feel they would hire someone with adequate experience. Webster states preferably they would like to have a full time with an estimated salary of \$65,000.00. Freer states he believe the FT planner from Newbury is coming to discuss the position to the BOS. Webster states she feels the people of the town should decide whether or not to have a Town Planner. Freer states Finance Committee and BOS are against raising fees. Sorenson asked is the pitch still on for sharing a planner with another town. Sorenson states he doesn't feel the funds can come from the PB budget. Sorenson states it will need to come from General Funds. Sorenson states a part time planner in this Town with an individual who is familiar with the town may possibly work.

**Adjournment:**

Webster motions to adjourn at 8:27pm, seconded by Arakelian. All members are in favor. Vote is unanimous. Meeting is adjourned.